**Re. Patient Feedback and Suggestions for Improvement in Certain Areas**

Dear [Recipient's Name / Designation],

I hope this letter finds you well. I am writing to share my experience at your hospital during my stay from [date] to [date]. I am [Your Name] from [Your Concise Address]. I remained in the hospital for my treatment for [X] days recently. One of my very close friends suggested that I visit your hospital and get my complete treatment from this hospital. [Hospital’s Name] is one of the very famous hospitals known for its professional and expert doctors and exceptional patient care.

My experience with your hospital and its staff started on [date] when I was admitted to the hospital on [date] in the Department of Gastroenterology. The nurse took me to the department’s lab for blood sampling and a saliva test. Then, they took me to the endoscopy complex for further examination. The process was smooth, and the treatment I received was commendable. The staff from the lab and the endoscopy complex were very admirable and communicative. Moreover, I appreciate the doctors, nurses, and paramedical staff for their perceptive professionalism and kindness.

However, there are particular areas where, according to my observation, there is a need for prompt attention, and thus these areas of concern should be immediately improved. Having said that the hospital staff is very kind, gentle, and professional, it must be kept in mind that communication with the patient and his attendant is equally important. It was observed that the doctor and his aides were not very communicative. They did not keep me well informed about the treatment and possible side effects. The patients and their attendants must remain well-informed, as it helps them cope with the treatment anxiety.

Moreover, it should be noted that the patient’s mental health is equally important as his physical health. To keep patients mentally healthy and stress-free, hospitals must make sure of the availability of psychological and mental health support from the hospital authorities. They need to make emotional support and mental well-being an integral part of the medical treatment.

Another technical yet important concern is outdated buildings. According to my observation, your hospital has less space to accommodate more patients, which is not only unhygienic but also cumbersome for patients. I would request that your hospital authorities build more blocks and floors to accommodate more patients and provide essential space.

I highly appreciate the hospital services and am impressed by the professionalism and quick treatment; however, I noted some of the areas to be improved and deemed it important to communicate. With this feedback, I intend to contribute to the process of continuous improvement as a stakeholder.

I hope you will understand my concerns and work to improve them. I am grateful to you for such impressive and inclusive services. Please do not hesitate to ask any questions, if you have any.

Thank you.

Cordially,

[Your Name]  
[Contact Information]